READY TO REGISTER?
HERE’S HOW!

STEP 1
Visit our new account management and registration site – apm.activecommunities.com/metroymcas on your tablet, laptop or desktop computer and create your account. Upon completion, you will receive an email with instructions on how to activate your account.

STEP 2
After you have created and activated your new account, log in and click Register for Activities under the Online Services section of your account.

STEP 3
At the top of the Filter by section on the left side of your screen, use the Site filter option to select the West Essex YMCA. Locate your desired program in the search results page and click Add to Cart.

STEP 4
Click Enroll Now, select the child you wish to register and click Continue.

STEP 5
Select the session for the grade your child will be entering in September and click Add to my Cart.

PROGRAM FULL? If the program you wish to register your child for is full, you will see Full next to or below the dates on the calendar. To add your child to the waitlist, select the session you would like to register for and click Add to my Cart. Your screen will refresh and you will see a message that states “You will be added to the waiting list for the indicated dates after you’ve completed your registration process.” Full will change to Waitlist on the calendar on your screen. You will need to click Add to my Cart one more time.

PLEASE NOTE: Registration cannot be guaranteed for a child registered for an incorrect grade. If the session for the grade your child will be entering in September is full, please add your child to our waitlist. While we cannot guarantee a space in our program, we will make every effort to accommodate your child if possible.
STEP 6
Select your desired payment plan (pay in full or weekly installments) and click Continue at the bottom of the page.

PROGRAM FULL? If your child is being waitlisted, this step will not apply.

STEP 7
Answer any required questions, agree to required waiver(s) and click Continue.

REGISTERING MORE THAN ONE CHILD? If you are registering an additional child, click Activities on the banner at the top of the screen and repeat steps 3–6. Once you have registered all of the children in your family, proceed to step 8.

STEP 8
Click Check Out, enter your desired payment method, and click Pay. Your payment method will be used for both your initial payment and your scheduled tuition installments. If paying with a credit/debit card, your card must have an expiration date of June 2020 or later.

PROGRAM FULL? Click Finish to secure your child’s spot on our waitlist. No payment to register for a waitlist is required. If a space becomes available, payment will be collected when your child is enrolled. While we cannot guarantee a space in our program, we will make every effort to accommodate your child if possible.

NEED HELP?
For assistance with online registration, email Online Support at onlinesupport@metroymcas.org or call 973-758-YMCA (9622). We’ll be happy to help. Online Support is available Monday through Friday from 10am to 5pm.

For questions regarding Before School and After School programs, please call our team at 973-758-9622 during regular business hours.

PLEASE NOTE: If your child is a current member of a branch of the Metropolitan YMCA of the Oranges, your membership is not yet active in our new system. After you have completed the full checkout process, please email onlinesupport@metroymcas.org to let us know. We will adjust your tuition to our Member rate ($3 less per installment) and your $6 overpayment for the installments due at the time of registration will be credited to your September 1 installment.