

**2025-26 School Age Child Care Registration (SACC)**  
**West Essex YMCA - Frequently Asked Questions**



**How do I register?**

Registration is completed through our online [ActiveNet](#) portal. Prior to registering, create an account. (If you believe you have done so previously, **Do not** create another one. Please reset your password or call our Remote Welcome Center for help at (973)758-9039. **Online registration closes August 1 @ 11:59pm for Livingston and August 15 @ 11:59pm for Roseland and West Orange.** Call our Remote Welcome Center to determine if there are openings or to be placed on the waitlist.

**When does registration begin?**

May 5-11: PRIORITY REGISTRATION\* for current students and siblings

May 14-19: Registration\* for Y Family Memberships

May 22-26: Registration\* for Y Members

May 29: Community Registration opens (ends online August 1 for Livingston, August 15 for Roseland & West Orange)

**\*Registration opens at 6:00am**

**What sites are available?**

- Burnet Hill
- Collins
- Harrison
- Hillside
- Riker Hill
- Mount Pleasant Elementary
- Mount Pleasant Middle
- Redwood
- St. Cloud
- Noecker
- Peanut Shell

**Double-check your selections regarding desired program location. If you register incorrectly, and the desired location is at capacity, your child will be placed on the appropriate waitlist.**

**What if my child attends a district Preschool other than Peanut Shell?**

We only have a Pre-K program at **Peanut Shell**. If a child is registered to attend other district sponsored programs, we cannot offer childcare services. Many parents register for Peanut Shell before placement is made. If you are waitlisted, there may be an opportunity for After Care once participants drop, due to placement in other district programs.

**What happens if my child's school SACC site is full?**

1. Be placed on the waitlist and/or

2. Register for an off-site

### **How does the waitlist work?**

Once a site reaches its licensed capacity, we start a waitlist. You can add your child(ren) to the waitlist via [ActiveNet](#) and after Aug. 15, via calling our Remote Welcome Center at 973-758-9039.

- With the addition of flexible options (see Flexible Options FAQ), preference will be given to those who desire 5 days, then 4 days, and so on in timestamp order. If you get pulled off the waitlist for 5 days and intend to decrease, you will remain on the waitlist until the less than 5 day option you need becomes available.
- You must only enroll in your child's school's waitlist. Enrolling in multiple waitlists does **not** increase your chances of getting in.
- If a spot becomes available, you will receive a phone call and/or email from our office.
- Waitlists do not roll over to the next school year or any future school years.

### **What is the cost of the program?**

*School Age Child Care Tuition Policy*

Our program is designed with a start and end date to cover the whole session. Your registration is for the entire school year program. This is not a weekly drop-in program. The weekly rate advertised is informational so families can budget accordingly.

Please note that tuition for before/after care is calculated as an annual fee that is drafted weekly upon enrollment with **NO breaks** for school closings, vacations, holidays, snow days, illness or other absences. We do this in order to make the payments the same throughout the program.

**View our FLEXIBLE OPTIONS FAQs FOR PRICING AND INFO.**

### **How do I apply for Financial Assistance?**

Visit our website for more information.

<https://www.metroymcas.org/main/financial-assistance/>

### **What is the cancellation policy?**

You must provide a **30 day** notice to cancel by completing our [schedule update form](#)

### **What if I need to cancel prior to the start of the school year?**

Please cancel by August 1. Cancellation requests received after Aug. 2 - Sept. 6 will be subjected to the first two installments.

### **What additional registration forms are required?**

Online registration forms will be sent via our online portal Playerspace by June 1 for those who register during our initial registration period, and within 24 hours of registration for those who register after June 1. This portal allows guardians to input and update emergency contacts and medical information and acknowledge additional waivers.

### **What hours & days does the program run?**

After Care runs from school dismissal until 6:00pm

Before Care begins at 7:30am - school opening

Our program starts:

**Wednesday, September 3** and closes on **Wednesday, June 17. West Orange.**

**Wednesday, August 27th** and closes on **Tuesday, June 18. Livingston**

**Wednesday, September 3** and closes on **Friday June 19. Roseland**

### **What happens if I pick up my child after 6:00pm?**

A late fee of \$15.00 per every 15 minutes is charged on late pickups.

### **Does the Y offer care on Early Dismissal Days?\***

Yes, we offer aftercare on **most** Early Dismissal Days. We will close **Wednesday, November 26 and Tuesday, December 23 for holidays.**

### **When school has a scheduled closure, does the Y offer care?**

Yes, the Y offers Vacation Camp when school is out. Call our Remote Welcome Center for themes and pricing or visit our [website](#) after June 1. Vacation Camp for Pre-K students is only offered on specific days. Registration is completed via [ActiveNet](#).

### **Vacation Camp Cancellation Policy**

If you wish to cancel or change your child's enrollment, you must submit your request via our schedule update form a minimum of 5 business days in advance of the date your child is registered. If the request to cancel or change enrollment is less than 5 business days in advance, monies paid will be forfeited and no refund or credit will be issued.

### **When school is delayed or closed due to inclement weather, does the Y offer care?**

No. All YMCA Before and After Care Programs do not open when the school is closed due to weather or building related issues that force the school to not open or an early dismissal. If there is a delayed opening, there is no Before Care.

### **Who do I contact if I have additional questions?**

Please email our Child Care team at [lguerra@metroymcas.org](mailto:lguerra@metroymcas.org) , [jlastra@metroymcas.org](mailto:jlastra@metroymcas.org) , [zgurmankin@metroymcas.org](mailto:zgurmankin@metroymcas.org) , [bmateer@metroymcas.org](mailto:bmateer@metroymcas.org)

### **TIPS TO MAKE REGISTRATION EASIER**

- Verify your [ActiveNet](#) account and add all participants. If you have participated in any of our Y programs, you have an active account and do not need to create a new one.
- Enter your credit card information with an expiration date through June 30, 2025
- Verify and/or purchase new membership (for cost savings benefit) **PRIOR** to registration day
- After reading through all of the registration information, if you have any questions, call our Welcome Center at (973) 992-7500